

# Mavis Beach Teaches Typing

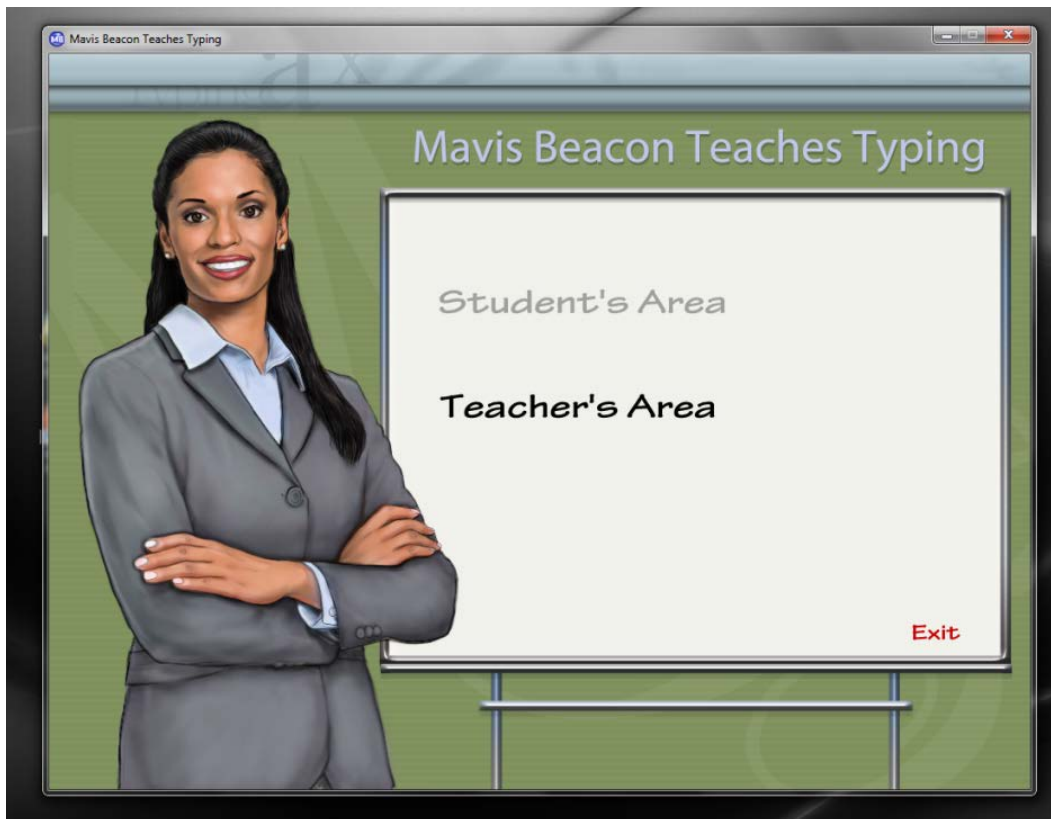
## Improve Your Typing

The twelve computers in the Bartlett Public Library District computer lab are equipped with “Mavis Beacon Teaches Typing.”

- Simply double click on the “MB Teaches Typing” icon to access a variety of typing instruction modules and tests.



- Follow the on-screen instructions to begin improving your typing.



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## Improve Other Skills

LearningExpress Library offers self-paced instruction in a variety of areas:

- computer applications (including Access, Excel, PowerPoint, and Word)
- adult learning courses in math, reading, and writing
- preparation for U.S. Citizenship exam
- practice tests for career exams
- preparation for college entrance exams

Explore the LearningExpress Library for a complete list of offerings.

To access LearningExpress you must have a valid Bartlett Public Library District library card.

- Go to the BPLD website at [www.bartlettlibrary.org](http://www.bartlettlibrary.org) and click on **Research & Learning**, and then click on **eSources & Helpful Websites**.
- Log in to your account with your library card number and PIN.
- Under the **Education** heading, click on “LearningExpress Library”
- Once you are on the LearningExpress page you will need to register before getting started with any of the modules.